



**Job Cost allows distributors to more easily track, manage and analyze projects to ensure their overall success.**

## FACTS Data Sheet: Job Cost

When dealing in a fast-paced, project-oriented environment, distributors can't afford an inaccurate job cost estimate. With Job Cost, now you have the management controls, dynamic job tracking and extensive reporting features needed to maximize your budget and manage project success. The system provides up-to-date cost and billing analysis from the origin of estimate through job completion and final billing. A comparison to budget allows you to adjust quickly to changing conditions.

### **Automatic General Ledger Posting**

The system can be configured to automatically distribute entries to specific General Ledger accounts. Transactions can be posted to the current or next accounting period. The system provides a complete audit trail for all functions that affect account balances. Data can be sorted by branch or department and work-in-process accounting can be maintained.

### **Job Invoicing**

You can automatically select transactions to create invoices based on user-defined billing frequencies. You select the billing method and frequency for each job.

### **Job Reporting**

You can track and report jobs by job number, manager, customer or job class. You can also request reports by warehouse and job status, summarized by job, cost type, cost code or individual transaction.



focus on essentials



## KEY REPORTS:

Posting Register  
Overhead/Burden Consolidation Register  
Cost Analysis Report  
Billing Analysis Report  
Unbilled Cost Report

### Cost Breakdowns

All Job Cost postings are divided into user-defined costing types (labor, materials or subcontracting) and codes (design or fabrication) which enables you to analyze transactions at multiple levels of detail.

### Job Estimating

Job estimate entries can include detailed cost and billing breakdown and can be easily converted to actual jobs. You can keep estimates on file forever and apply them to new customers.

### Other Key Functions Include:

- **Cost and Billing Analysis** compares estimated and actual costs and/or billing by percent completion and reflects total dollars remaining at every stage of job execution.
- **Contracts** allows you to establish and revise contract information, total contract units and dollars for each job.
- **Job Completion** provides a job completion worksheet and handles completion of costing and/or billing for each job.
- **Job Notes** maintains a virtually limitless file of notes and vital information for each job to view and print.
- **Overhead / Burden Consolidation** is an optional pre-invoicing process consolidates overhead and burden transactions by job

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