



FACTS Data Sheet: Document Delivery

Document Delivery allows distributors to save valuable time and money with regards improving the how documents are created and distributed.

Document Delivery makes it possible to provide key documents to customers and vendors via printed, faxed or emailed formats based on the preference of each recipient. With Document Delivery, users can distribute invoices, statements, dunning letters or purchase orders by paper copy, email or fax. Not only does this solution save companies substantial amounts of time and money, but it also enhances customer service by allowing companies to further professionalize and customize their correspondence.

Specify the Preferred Method of Delivery

With Document Delivery, when you print a batch of invoices, you can print some, fax some and email others according to the preference of the recipient. This can be easily accomplished by designating how each customer or vendor prefers to receive their documents in file maintenance. FACTS will then automatically send the documents in the preferred manner each time a batch is created. This provides a more customer-focused interaction by sending documents more efficiently and in the desired format.

A Consistent, Professional Appearance

Whether printed, faxed or emailed, all documents are created using UnForm. This provides a professional and consistent appearance throughout all the documents, further enhancing the company's branding efforts. If emailed, the document arrives as a PDF attachment.



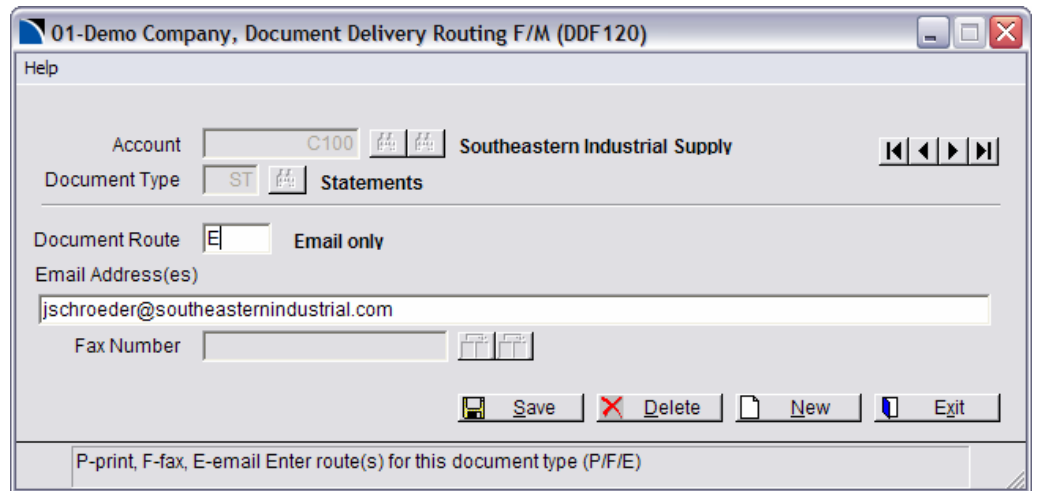
focus on essentials

➔ A PARTNER SOLUTION ...

Developed by Earnest & Associates, an Authorized Infor Solution Partner, Document Delivery is certified by Infor as a leading solution for FACTS. By selectively creating alliances with partners that maintain the same the same rigorous quality standards for programming, design and functionality, Infor provides our customers with an expanded and enhanced FACTS solution.

System Requirements

- *General:* UnForm 4.1 or later and appropriate extra ProvideX sessions are necessary. Document Delivery will operate on UNIX and Windows NT/2000 servers and on dumb terminals as well as PCs. Document Delivery is available for FACTS versions 6.6 and above.
- *For Printed Documents:* Requires a PCL5 printer (most lasers & ink jets).
- *For Faxed Documents:* Requires VSI-Fax, a fax modem and phone line.
- *For Emailed Documents:* Requires a full-time Internet connection and a TCP/IP network with server access to the SMTP server. The email server may be in-house or hosted by an Internet Service Provider (ISP).



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